

Frequently Asked Questions (FAQ)

More details in the [Instructions for selected doctoral students](#)

1. Which mobility days do I choose in the application form?

You report the number of days of mobility that is related to the obligations at the receiving institution (without travel days), e.g. 10.06. – 17.06. See below an example of financing this mobility.

2. Example of mobility and financing:

For example, a traineeship or study stay will take place from June 10th to June 17th.

Planned dates according to obligations at the receiving institution	10.06. – 17.06. = 8 days of activity
Financing your stay	8 days x 79 EUR/day = 632 EUR
Financing up to 2 days of travel	*If the mobility trip is on 09.06. (the day before) = +79 EUR/day *If the mobility trip is on 18.06. (the day after) = +79 EUR/day Total financed 10 days = 790 EUR
Students with fewer opportunities	Additional one-time payment of 100 EUR Additional one-time payment for a standard trip (according to the calculation of the travel distance, the so-called <i>distance band</i>)
A student travels green (and is <u>not</u> in the category of student with <i>fewer opportunities</i>)	If a green trip is determined, an additional one-time payment of EUR 50 will be paid.
A student travels green (also in the category of students with <i>fewer opportunities</i>)	The one-time support for travel is increased (according to the calculation of the travel distance, the so-called <i>distance band</i>). Given that the part related to the standard trip will be received in the first payment, the difference in the amount will be compensated in the second payment.

3. How to find an institution [for professional practice](#) ?

The receiving institution **does not need to have a previous** contract with the University of Zagreb.

The student independently or in agreement with the ECTS coordinator at the home faculty/academy finds a host institution for the internship. The University of Zagreb does not have a direct database or

list of offers for Erasmus+ short professional internships (to find a host institution, please seek advice from the home faculty). Possible useful links ¹:

<http://erasmusintern.org/>, <https://www.leo-net.org/>, <http://globalplacement.com/>,
<http://www.european-funding-guide.eu/internship>, <https://europe-internship.com/>,
<http://www.praxisnetwork.eu/>, <https://www.trainingexperience.org/>

Caution: We advise avoiding institutions that do not have a clearly defined type of activity, whose activity is not in line with the study program of the home faculty, as well as employers who require a certain amount of funding as a condition for the student's arrival for an internship. We advise students to carefully check with the receiving institution the working conditions, the location of the institution itself, and the planned activities during the internship.

¹ **Note:** The listed sources are not directly affiliated with the University of Zagreb; therefore, the Central IRO Office cannot be held responsible for their content.