



University of
Zagreb

University of Zagreb
Erasmus Information Sheet for Erasmus+ Inter-institutional agreements

| University of Zagreb - General Information | |
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| Full Legal Name of Institution | Sveučilište u Zagrebu / University of Zagreb |
| Erasmus ID Code | HR ZAGREB01 |
| Rector | Professor Damir Boras, PhD |
| Website | http://www.unizg.hr ; |
| Head of Office | Branka Roščić (dr. phil.), head.international@unizg.hr , ☎ 00385 1 46 98 101 |
| Erasmus Institutional Coordinator | Ida Ogulinac (Ms), erasmus.coordinator@unizg.hr , ☎ 00385 1 46 98 128 |
| Incoming Student Mobility | Ana Barbarić (Ms), incoming@unizg.hr ☎ 00385 1 46 98 165 |
| Erasmus Mundus Erasmus+ KA107 partner countries coordinator | Željka Pitner (Ms), zeljka.pitner@unizg.hr , ☎ 00385 1 46 98 105 |
| Erasmus+ Outgoing Student Mobility | Maja Grđan (Ms), erasmus-student-sms@unizg.hr , ☎ 00385 1 46 98 106 Ivana Matijašević (Ms), erasmus-outgoing@unizg.hr ☎ 00385 1 46 98 126 |
| Outgoing Erasmus+ Placements | Ružica Bruvo (Ms), placement@unizg.hr , ☎ 00385 1 46 98 107 |
| Staff Mobility | Renata Hranjec (Ms), staff@unizg.hr , ☎ 00385 1 46 98 102 |



Erasmus + inter-institutional agreements for programme countries

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| Erasmus+ inter-institutional agreements for programme countries | <p>Erasmus+ inter-institutional agreements are signed by the Faculty/Academy Deans. The list of Faculties and Academies: http://www.unizg.hr/homepage/about-university/constituent-units/organizational-units/ .</p> <p>All the Erasmus+ inter-institutional agreements are signed 1 year in advance for the next academic year. Deadline: 1 November http://www.unizg.hr/homepage/international-relations/partnerships/erasmus/</p> |
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The sending institution, following agreement with the University of Zagreb, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Recommended/obligatory language skills*

| Receiving institution [Erasmus code] | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|---------------------------|---------------------------|---|-----------------------------|
| | | | Student Mobility for Studies | Staff Mobility for Teaching |
| HR ZAGREB 01 | Croatian | English | B2 (<u>obligatory</u>) | B2 |

*For more details on the language of instruction see the course catalogue.

Additional requirements

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr .

Calendar

Nominations for students are sent to incoming@unizg.hr.

Information on nominated students must reach the University of Zagreb by:

| Receiving institution [Erasmus code] | Winter term (October 1 to February 28/29) | Summer term (March 1 to June 30) |
|---|--|-------------------------------------|
| HR ZAGREB 01 | 1 May | 1 November |



All students need to apply through the application link by the following date:

| Receiving institution [Erasmus code] | Winter term (October 1 to February 28/29) | Summer term (March 1 to June 30) |
|---|--|-------------------------------------|
| HR ZAGREB 01 | 10 May | 10 November |

2. The University of Zagreb will send its decision within 8 weeks.

3. A Transcript of Records will be issued by the faculty/academy of the University of Zagreb no later than 5 weeks after the assessment period has finished at the receiving faculty/academy.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Information

Grading systems of the University: <http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/>

Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| HR ZAGREB01 | incoming@unizg.hr , 00385 (0)1 4698165 | http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/ |

Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

For mobile participants at the University of Zagreb insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

| Institution | Contact details | Website for information |
|-------------|-----------------|-------------------------|
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| [Erasmus code] | (email, phone) | |
| HR ZAGREB01 | incoming@unizg.hr , 00385 (0)1 4698165 | http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/ |
| Housing | | |
| The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. | | |
| Information and assistance can be provided by the following persons and information sources: | | |
| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
| HR ZAGREB01 | vlado.levak@sczg.hr | http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/housing/ |

| Student Exchange information | |
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| Nominations & Application Procedure | <p>Nominations for students are sent to:</p> <ul style="list-style-type: none"> • Ana Barbarić incoming@unizg.hr ; <p>Application must be done through the IRO office. Application form (ON-LINE application) and other supporting documents are available at : http://www.unizg.hr/homepage/international-exchange/exchange-students/how-to-apply/</p> <p>Courses / programs in Croatian http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-studies-and-courses/studies-and-courses-in-croatian/</p> <p>Courses / programs in English http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-studies-and-courses/studies-and-courses-in-english/</p> <p>APPLICATION DEADLINES</p> <ul style="list-style-type: none"> - 10 May ↪ winter (1st) semester / academic year (starting in October) - 10 November ↪ summer (2nd) semester (starting in March) <p>! Students that require a VISA are strongly advised to apply and send their documents one month prior to the deadline since the Visa application process may take several weeks or even months.</p> |
| Areas of study / courses | Students are allowed to enrol in programs / courses offered by UNIZG faculties / academies, respecting their specific requirements (course pre-requisites, areas of study arranged through institutional agreements with UNIZG etc.). |



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| Croatian Language Course | http://www.unizg.hr/homepage/learn-croatian/ |
| Course registration | Exchange students enrol upon their arrival in Zagreb (not before) at the UNIZG faculty / academy they will attend. |
| Transcript of records - availability | Official transcripts must be requested by the student personally at the student office of the respective faculty / academy at the end of the exchange period, prior to departure. |