

In accordance with Article 21 of the Statute of the University of Zagreb, Article 59 of the Scientific Activity and Higher Education Act (OG 123/2003, 198/2003, 105/2004, 174/2004, 2/2007 – Decision of the Constitutional Court of the Republic of Croatia, 46/2007, 45/2009, 63/2011, 94/2013, 139/2013, 101/14 – Decision of the Constitutional Court of the Republic of Croatia and 60/15 – Decision of the Constitutional Court of the Republic of Croatia), the Senate of the University of Zagreb adopted at its 3rd session in academic year 347 (2015/2016) held on 10 November 2015 the following

DECISION ON AMENDMENTS
TO THE STATUTE OF THE UNIVERSITY OF ZAGREB

Article 1

In the Statute of the University of Zagreb adopted by the Senate of the University of Zagreb on 25 February 2005 at the 10th session held in academic year 336, as amended by the Decision on Amendments to the Statute of the University of Zagreb adopted on 20 October 2009 at the 1st session in academic year 341, in Article 20, paragraph 2, point 4, the text “one from artistic field, one from social and humanistic fields” is deleted and replaced by the following text:

“and two from artistic, social and humanistic fields.”

In Article 20, paragraph 2, point 5, the words “representing scientific-educational fields as provided in point 4 of this Article” are deleted and replaced by the following text:

“one from the field of art, one from the social sciences and humanities, one from the technical and natural sciences, and one from the biomedical and biotechnical fields.”

Article 2

In Article 21, point 9 is amended as follows:

“confirm appointments to the scientific-teaching or artistic-teaching titles of full professor and tenured full professor.”

In point 14 of the same paragraph and Article, the following text is inserted after the final comma: *“and ordinances regulating the organisation of University centres and departments.”*

In the same Article, after point 27, a new point 28 is inserted as follows:

”28. adopt regulations for the improvement of academic integrity and ordinances and other acts which, in accordance with this Statute, the Constitution, and the law, regulate the issues of combating discrimination, conflicts of interests, and other academic dishonourable behaviours.”

The previous point 28 becomes point 29.

Article 3

In Article 24, point 7 is amended as follows:

”7. confirm appointments to scientific-teaching or artistic-teaching and teaching titles for which the appointment procedures are conducted by the competent constituent units, except for the appointments to scientific-teaching titles of full professor and tenured full professor, which are confirmed by the Senate.”

Article 4

In Article 32, point 8, a comma is inserted after the word “budget” and the word “contracts” is inserted.

Article 5

In Article 38, point 3 is amended as follows:

“The University Senate shall, based on the opinion of the Committee for the Statute, give approval to the statutes of constituent units or regulations governing the organization of university centres and departments,

which may not enter into legal force without such approval. The statutes and regulations of the constituent units must not contradict the provisions of this Statute.”

Article 6

In Article 42, paragraph 1, the following text is inserted after the words “title of”:
“tenured full professor,”

Article 7

In Article 43, paragraph 2, in the first sentence, the second “and” is deleted, and the following words are inserted after the word “students”:

“and a representative of employees.” In the second sentence, a comma is inserted after the word “faculty” and the words “or academy,” are inserted.

Article 8

Article 49 is amended as follows:

"University Computing Center (UCC)

Article 49

(1) *The UCC is an infrastructural institution of the academic community in the area of development, maintenance and support related to the use of modern computing, communication, intermediary, data and information infrastructure (hereinafter: e-infrastructure) and application of information and communication technology (hereinafter: ICT). The UCC is the central e-infrastructure hub of the science and education system in the Republic of Croatia and the University of Zagreb, and the central place for education and support related to the application of ICT.*

(2) *The UCC coordinates planning, design, development and maintenance and provides support to the use of e-infrastructure and application of ICT at the University, and in accordance with the Decision on the establishment of the UCC and with the consent of the University Senate, it performs these tasks for the academic community at the national level. The UCC therefore has a dual role:*

- a computing, i.e., information center of the University of Zagreb, and*
- an institution of national importance, and a center for national, especially research and educational e-infrastructure.*

(3) *The founder of the UCC is the University of Zagreb.*

(4) *The bodies of the UCC are the Governing Council, Director and other bodies whose appointment, composition and competencies are specified in UCC Statute.*

(5) *The Director of the UCC is appointed and relieved of duty by the Governing Council of the UCC, and the election is confirmed by the Senate on the basis of an appointment procedure established by the UCC Statute.*

(6) *The rights of the Director of the UCC and the Governing Council of the UCC related to decision-making are limited in value in the same way as the rights of the Dean or faculty councils as specified in this Statute.”*

Article 9

In Article 52, paragraph 3, the following text is inserted after the first sentence:

“Part-time students attend the educational program while working or performing another activity that requires specially adapted schedules and methods of program implementation, in accordance with the curriculum.”

Article 10

In Article 55, paragraph 5, the following text is added:

“Students who are citizens of EU Member States have the same rights as students who are citizens of the Republic of Croatia.”

In paragraph 6 of the same Article, the following text is added:

“The status of students with differential exam obligations and the conditions for the transfer of students is regulated by the regulations of the respective constituent unit.”

In paragraph 7 of the same article, the words *“university (doctoral)”* are inserted following the word *“postgraduate”*, and the second sentence of that paragraph is deleted.

After paragraph 7, the following paragraphs 8 and 9 are inserted:

“(8) Students may enrol in the postgraduate university (doctoral) study after the completion of the graduate university study program.

(9) A person with completed appropriate graduate study who meets the conditions from the regulations regulating the respective study may enrol in the postgraduate specialist study. Depending on the type of previous study, different conditions for enrolment can be required, which may consist, among other things, of obligatory differential exams.”

Article 11

In Article 62, paragraph 1, point 3 is amended as follows:

“3. postgraduate study, which may be organized as a postgraduate university (doctoral) study lasting at least three years or as a postgraduate specialist study lasting, as a rule, one to two years. By fulfilling the prescribed conditions for each year of postgraduate specialist study, 60 to 120 ECTS credits are earned.”

Paragraphs 2 to 6 of the same Article are amended as follows:

(2) The professional study program shall be organized and implemented as:

1. a short professional study program, which lasts two to two and a half years and upon completion of which 120 to 150 ECTS credits are earned,

2. an undergraduate professional study program, which usually lasts three years and upon completion of which 180 to 240 ECTS credits are earned,

3. a specialist graduate professional study program, which lasts one or two years and upon completion of which 60 to 120 ECTS credits are earned, provided that the total number of credits acquired at the undergraduate and specialist graduate professional study level is at least 300 ECTS credits.

(3) Study programs can also be implemented as integrated undergraduate and graduate university study programs, upon completion of which at least 300 ECTS credits are earned. The University may also accredit an integrated undergraduate and graduate university study program with the prior approval of the National Council for Science, Higher Education and Technological Development.

(4) Graduate university study programs may last longer than two years, with permission of the National Council for Science, Higher Education and Technological Development.

(5) Undergraduate professional study programs may last up to four years, with permission of the National Council for Science, Higher Education and Technological Development, in case it is in accordance with internationally accepted standards.

(6) Postgraduate university (doctoral) study programs and postgraduate specialist study programs may be implemented partly where a maximum of 30% of postgraduate doctoral study subjects are subjects of one or more specialist postgraduate studies.

After paragraph 6, the following paragraph 7 is inserted:

“(7) In addition to the study programs referred to in paragraphs 1 to 5 of this Article, the University and its constituent units may, in accordance with their regulations, organize various professional development programs based on the principles of lifelong learning.”

Article 12

In Article 66, paragraph 2, a comma is inserted after the word “faculties” and the word “academies” is added; in paragraph 4, a full stop is inserted after the word “Senate” and the remaining text is deleted.

Article 13

In Article 67, paragraph 1, points 3 to 7 are amended as follows:

“3. academic requirements for enrolment in a study program at the beginning of studies, requirements for enrolment of students in the next semester or trimester, or the next year of the study program, as well as prerequisites for student requirements,

4. specified learning outcomes acquired by fulfilling individual student requirements, study modules and the overall study program, as well as a specified number of hours for each student requirement that ensures the fulfilment of specified learning outcomes,

5. for each student requirement, an appropriate number of ECTS credits is awarded based on the average total workload required to achieve the specified learning outcomes related to the student requirement in question,

6. form of teaching and evaluation of acquired learning outcomes for each student requirement,

7. a list of other study programs in which ECTS credits can be obtained.”

Article 14

In Article 68, paragraph 2, a new point is added after point 8 as follows:

„9. organization and form of teaching for part-time students, if they are enrolled in the study program, and”.

The previous point 9 becomes point 10.

In paragraph 4 of the same Article, a comma is inserted at the end of the text instead of a full stop and the following text is inserted:

“including summaries of lectures and other forms of teaching, as well as the text of the lectures and other forms of teaching in exceptional cases where relevant literature is unavailable.”

Article 15

In Article 69, paragraph 12, the sentence “For this type of instruction credits shall not be granted.” is deleted.

Article 16

In Article 70, paragraph 1, the words “National Council for Higher Education” are replaced by the words “National Council for Science, Higher Education and Technological Development”.

Article 17

In Article 74, paragraph 2, the comma after the word “study” is replaced by a full stop and the words “as well as earning 300 credits as a minimum” are deleted.

In paragraph 3 of the same Article, the following text is added after the word “examination”:

“and the manner of publishing final and diploma theses.”

In paragraph 7 of the same article, a comma is inserted after the word “University” followed by the following text:

“as well as the manner of publishing doctoral dissertations.”

Article 18

In Article 75, paragraph 1, point 1, the word “certificate” is replaced by the word “diploma”.

In point 2 of the same paragraph and Article, a comma is inserted after the word “study” followed by “*or integrated undergraduate and graduate university study.*”

Point 3 of the same Article is amended as follows:

“3. After completing a short professional study, the student is issued a certificate, and after completing the undergraduate professional study and specialist graduate professional study, the student is issued a diploma, which confirms the completion of studies and the acquisition of a specific professional title.”

In point 4 of the same paragraph and Article, the word “university” is inserted after the word “postgraduate”, and the word “doctoral” is placed in brackets.

Point 5 of the same paragraph and Article is deleted.

The previous points 6 and 7 of the same paragraph and Article become points 5 and 6.

In Article 75, paragraph 1, a new point is added after point 8 as follows:

“7. After the completion of a professional development program, the University or constituent units shall issue a certificate to the student containing a description of the student's obligations, and if the workload within the program is measured in ECTS credits, it shall also contain ECTS credits.”

In paragraph 2 of the same Article, the second sentence is deleted.

Article 19

In Article 81, paragraph 1, a comma is inserted after the words “National Council for Science” and the words “Higher Education and Technological Development” are added.

Article 20

In Article 82, paragraph 2, point 1, in sub-points I - III the words “tenured scientific advisor” are added at the end of all three sentences and a new sub-point IV is inserted as follows:

„IV. tenured full professor: tenured scientific advisor.”

Article 21

In Article 83, point 1 is amended as follows:

“(1) elections to scientific-teaching, artistic-teaching, scientific, teaching, associate and professional titles and to corresponding positions and elections to nominal titles shall be initiated by a decision on a public competition, which shall be published in the Official Gazette, daily print and on the website of the University and/or its constituent units and on the official Internet portal for vacancies of the European Research Area. The competition must be open for at least 30 days.”

Article 22

In Article 84, point 1 is amended as follows:

“Elections to scientific-teaching, artistic-teaching and scientific titles and to corresponding positions, and elections to nominal titles shall be initiated by the University or its constituent unit.”

In paragraph 3 of the same Article, number “10” at the end of the sentence is replaced by the following text:
„14 of this Article.”

Paragraph 4 of this Article is amended as follows:

“If the election is initiated by a constituent unit that is not authorised to conduct part of the election procedure for scientific titles or the artistic component of the artistic-teaching title, the election procedure for the scientific title or the artistic component of the artistic-teaching title shall be conducted by an authorised constituent unit, and the election to scientific-teaching and artistic-teaching title and to the appropriate position shall be conducted by the council of the constituent unit that initiated the election procedure.”

The previous paragraphs 5 to 10 of the same Article are deleted, and new paragraphs 5 to 14 are inserted, as follows:

“(5) A candidate may be selected for the scientific-teaching or artistic-teaching position of assistant professor if he or she has been elected to the scientific-teaching or artistic-teaching title of assistant professor.

(6) A candidate may be appointed to the scientific-teaching or artistic-teaching position of associate professor if he or she has been appointed to the scientific-teaching or artistic-teaching title of associate professor and has held a scientific-teaching or artistic-teaching position of assistant professor or scientific position of scientific associate for at least five years.

(7) A candidate may be appointed to the scientific-teaching or artistic-teaching position of full professor if he or she has been appointed to the scientific-teaching or artistic-teaching title of full professor and has held a scientific-teaching or artistic-teaching position of associate professor or scientific position of senior scientific associate for at least five years.

(8) A candidate may be appointed to the scientific-teaching or artistic-teaching position of tenured full professor if he or she has been appointed to the scientific-teaching or artistic-teaching title of tenured full professor and has held a scientific-teaching or artistic-teaching position of full professor or scientific position of scientific advisor for at least five years.

(9) If it is clearly established that an employee meets the criteria for election to a higher scientific-teaching or artistic-teaching title and to the corresponding position in relation to the one appointed to, a competition for the election referred to in paragraphs 6 and 7 of this Article may be published earlier than the deadlines specified in these paragraphs by a special decision of the expert council of the constituent unit and with the employee's consent, but not before the expiration of three years from the employee's previous election to the scientific-teaching or scientific title and to the corresponding position with a lower title.

(10) The council of the constituent unit that initiated the election, or the field council in case the election was initiated by the University, shall appoint an expert commission with an odd number of members no later than 30 days after the application deadline, provided that the commission may have a maximum of two thirds of the employees of the constituent unit or the University, if it initiated the procedure. Members of the commission must hold the same or higher scientific-teaching or artistic-teaching title in relation to the one for which the election is being conducted.

(11) If a candidate does not hold the required scientific title, or the artistic component of the artistic-teaching title, election to the scientific title, or the artistic component of the artistic-teaching title shall also be conducted as part of the election procedure to the scientific-teaching or artistic-teaching title or to the scientific position, in accordance with the Law and paragraph 4 of this Article.

(12) After the election of candidates to the scientific title, or the artistic component of the artistic-teaching title, who meet the requirements for such election, the commission referred to in paragraph 10 shall submit to the council of the constituent unit or the field council a report determining which candidate or candidates it proposes to be appointed to the scientific-teaching or artistic-teaching title and the corresponding position.

(13) Where appointment to a scientific title is not necessary for any of the candidates, the commission referred to in paragraph 10 of this Article shall submit a report to the council of the constituent unit or the field council.

(14) The field council shall confirm the election to scientific-teaching or artistic-teaching and nominal titles, except for the elections to scientific-teaching and nominal titles of full professor and tenured full professor, whose election shall be confirmed by the Senate, whereby the election is attributed full legal force and effect.”

The previous paragraphs 11 and 12 of the same Article become paragraphs 15 and 16.

In Article 84, paragraph 17 is inserted, as follows:

“(17) An employment contract with an indefinite duration shall be concluded with persons appointed to scientific-teaching or artistic-teaching positions, including the requirement for re-election or election to a higher position.”

Article 23

Following Article 84, new Articles 84.a and 84.b are inserted as follows:

“The process of re-election to scientific-teaching and artistic-teaching positions

Article 84.a

- (1) *If the procedure of election to a higher scientific title and to the corresponding scientific-teaching or artistic-teaching position for the employees appointed to the scientific-teaching or artistic-teaching positions has not been initiated, except in the case of tenured full professors, the re-election procedure shall be carried out in accordance with the Law, this Statute and the regulations of the constituent unit.*
- (2) *The process of re-election of employees shall be carried out by the expert council of the constituent unit every five years.*
- (3) *The expert council of the constituent unit shall appoint an expert commission composed of three members who must be in the same or higher title and holding the corresponding positions compared to the one for which re-election is requested. At least one member of the commission shall not be an employee of the constituent unit in which the candidate is employed.*
- (4) *Every five years, the expert commission shall submit a report on the work of the employee to the expert council of the constituent unit in which the candidate is employed. The format of the report and the minimum requirements for work obligations to be reported shall be specified by the National Council for Science, Higher Education and Technological Development. The constituent unit shall prescribe the procedure for adopting the report in its regulations, and may also prescribe additional requirements on which a report is to be submitted.*
- (5) *If the expert council of the constituent unit should reject the work report, or if it adopts a negative work report, the re-election procedure shall be repeated two years from the date of the said decision,*
- (6) *If the expert council of the constituent unit should reject the work report referred to in the previous paragraph, or if it accepts a negative work report, the procedure of regular termination of the employment contract (dismissal due to misconduct of the employee) shall be initiated in accordance with the regulations of the constituent unit.*
- (7) *If the employee has concluded an employment contract with the University, the competencies referred to in this Article shall pertain to the relevant field council.*

The procedure for extending the employment of employees in scientific-teaching or artistic-teaching positions

Article 84.b

- (1) *An employee in a scientific-teaching or artistic-teaching and professional rank and holding a corresponding position, shall have his/her employment contract terminated due to retirement at the end of the academic year in which he/she has reached the age of 65.*
- (2) *As an exception to the provision from paragraph 1 of this Article, if there is a need at the University or the constituent unit for continued employment at a scientific-teaching or artistic-teaching position, the University or the constituent unit may conclude a two-year fixed-term employment contract with such employee who meets the criteria of excellence, with a possibility of extension in two-year terms.*
- (3) *The criteria of excellence for the selection of employees for the conclusion of employment contracts after the age of 65 are adopted by the National Council for Science, Higher Education and Technological Development, and the University may specify additional criteria of excellence by a general act.*
- (4) *The expert council of the constituent unit authorised to carry out a part of the election procedure to the scientific title, or the artistic component of the artistic-teaching title, shall appoint in accordance with the Law an expert commission composed of three members who must hold the same or higher scientific title than the candidate. At least one member of the commission shall not be an employee of the constituent unit in which the candidate is employed. Based on the report and proposal of the commission, the authorised council shall submit an opinion on the fulfilment of the criteria of scientific excellence to the competent parent committee within one month.*

(5) *The expert council of the constituent unit that initiated the employment extension procedure shall appoint an expert commission, which shall submit a report on the fulfilment of the criteria of teaching excellence. The the expert council of the constituent unit shall refer the accepted report o the commission appointed by the National Council for Science, Higher Education and Technological Development for their approval.*

(6) *Based on the approval referred to in paragraph 5 of this Article, a fixed-term employment contract shall be concluded with the employee.*

(7) *The University or the constituent unit may extend the employee's employment contract beyond the limits specified in this Article provided that the necessary financial resources have been ensured in accordance with the Law.*

(8) *If an employee has concluded an employment contract with the University, the competencies referred to in this Article shall pertain to the relevant field council.”*

Article 24

Article 85 is amended as follows:

*“Procedure for the election and re-election to teaching and professional titles and to corresponding positions
Article 85*

(1) *The election and re-election to teaching and professional titles and to corresponding positions shall be initiated and carried out by the constituent unit in accordance with Articles 83, 84, and 84a of this Statute.*

(2) *The election and re-election procedure shall be conducted by the council of the constituent unit in accordance with the Law, this Statute and the regulations of the constituent unit.*

(3) *The provisions of Article 84 of this Statute shall apply to the election procedure.”*

Article 25

In Article 86, paragraph 1, the words “senior assistant” are replaced by the words “*postdoctoral student*”.

In paragraph 2 of the same article, the words “*and postdoctoral students*” are inserted after the word “assistants”, and the words “*or postdoctoral student*” are inserted after the word “assistant”.

In paragraph 3 of the same article, the words “*or postdoctoral student*” are inserted after the word “assistant”.

In Article 86, paragraph 4 is inserted as follows:

“(4) Evaluation of the work of assistants, postdoctoral students and mentors shall be carried out in accordance with the Law and the regulations of the University or constituent units.”

Article 26

In Article 87, paragraphs 5 and 6 are deleted and paragraph 7 becomes paragraph 5.

Article 27

A new Article 90a is inserted after Article 90 as follows:

“Article 90.a

If an employee is being employed in a scientific position at the University or a constituent unit, the provisions of this Statute that refer to persons working at scientific-teaching or artistic-teaching positions shall apply in an appropriate manner in terms of the conditions they must meet for the election to the position, the election and re-election procedure and all other rights and obligations, depending on the scientific title required for a particular position.”

Article 28

In Article 92, point 2 the first sentence is amended as follows:

“Regular quality assurance of the teaching work of employees is performed in intervals determined by a decision of the Senate.”

Article 29

A new Article 120a is inserted after Article 120 as follows:

“Article 120.a

Tenured full professors who were elected to that position before 30 July 2013 may have their employment contract extended until the end of the academic year in which they reach the age of 70. The decision to extend the employment contract is adopted by the constituent unit council if there is a need to continue such employment, taking into account in particular their scientific or artistic contribution and performance in the education of young scientists and teachers. The decision of the constituent unit council is confirmed by the field council.”

Article 30

The regulations of the University and the statutes and regulations of the constituent units shall be harmonised with the provisions of this Decision within six months from the day of its entry into force.

Article 31

This Decision shall enter into force 15 days from the date of publication on the University's website.

Article 32

The Committee for the Statute is authorised to determine the consolidated text of the Statute, which will be published on the University's website.

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Zagreb, 10 November 2015

Rector:

Prof. Damir Boras, PhD